



# East Downtown Indianapolis Neighborhoods Grant Application 2020

Application date: \_\_\_\_\_

## SECTION A: NEIGHBORHOOD INFORMATION

Neighborhood Name: \_\_\_\_\_

EIN #: (if Applicable) \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

ZIP code: \_\_\_\_\_

Website: \_\_\_\_\_

Email: \_\_\_\_\_

### Contact information for this application:

Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

If not a 501(c)(3) nonprofit, do you have a fiscal agent?  YES  NO

Is your organization a registered neighborhood with the Mayor's Office?  YES  NO

Neighborhood boundaries:

North \_\_\_\_\_

East \_\_\_\_\_

South \_\_\_\_\_

West \_\_\_\_\_

List the current officers for the neighborhood:

Name	Title	Email

## SECTION B: GRANT INFORMATION

Type of neighborhood grant requested (check one):

Communication Grant

Image Grant

**Please note:** Grant project scope should be of a size that can be completed in a year and can be part of a larger project. Details on grant reporting expectations are outlined in Section D.

Amount requested: \$ \_\_\_\_\_

\$

Total project budget: \_\_\_\_\_

\$ \_\_\_\_\_

(If part of a bigger project.)

### REQUIRED ATTACHMENTS

1. Project Narrative
2. If applicable: Copy of the current IRS Letter of Determination indicating tax-exempt status.
3. If applicable: A copy of the written agreement from fiscal agent including fiscal agent's contact information and EIN.

My organization has previously received grant funding from EDIN.  YES  NO

If yes, please provide the grant award year: \_\_\_\_\_

### SECTION C: PROJECT NARRATIVE

Submit the project narrative as a separate document with this completed grant application. The project narrative should be no longer than three pages of double spaced 12-point font.

Include the following:

- Project summary: Describe how the funds will be used. (20 points)
  - Please provide an in-depth description of any related activities/services.
  - Provide a detailed description for the attached project budget. For each expense and revenue line item listed on the budget, indicate whether this is a new expense for your project or if funding is being requested to cover a current/existing expense.
- Project goals: (15 points)
  - Provide three goals and include how you will measure the success for each goal.
  - Identify key strengths of the neighborhood that your organization serves AND explain how those strengths might contribute to the success of this project.
  - What activities do you intend to engage in or provide to achieve the project goals?
- Project timeline: Provided a timeline for major project milestones. (5 points)
  - Include progress reports (every 6 months) and a final report at project completion.
- Project needs: What neighborhood need or problem that will be addressed by this project? Why is this issue important? (5 points)

### SECTION D: CONFIRMATIONS

Please read the following statements and check both the boxes certifying that this application is complete according to the requirements set forth by EDIN.

[ ] I have reviewed the EDIN website or spoken with an EDIN representative, and I understand their mission, funding interests, process, and requirements.

[ ] I have included with this application any additional materials and attachments required by EDIN.

[ ] I certify that if granted funds our organization will comply with reporting required by EDIN. Reporting includes notification of changes in scope, progress reports every six months, a final report upon completion. Reports should include evidence of project progress. (ie meeting minutes, photos, etc.)

#### Agreement

*By signing below, I certify, to the best of my knowledge, that all information included in this grant application is correct. If a grant is awarded to the neighborhood in this application, the proceeds of that grant will be distributed only for the purpose and manner described in this application.*

*In compliance with the USA Patriot Act and other counterterrorism laws, I certify that all funds received from this funder will be used in compliance with all applicable anti-terrorist financing and asset control laws, statutes, and executive orders.*

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name & Title of Authorized Representative (e.g. President)

Completed grant applications and attachments should be sent to [edineighborhoods@gmail.com](mailto:edineighborhoods@gmail.com). Deadline for all grant applications is April 30,2020.